

YDAY CAMP™

We build strong kids, strong families, strong communities.

January, 2010

Dear Applicant:

Thank you for applying for a position with the Princeton Family YMCA Summer Day Camp! We are excited about the upcoming summer, as I'm sure you are about potential employment with our organization. Summer Day Camp provides campers with an opportunity to participate in structured, enriching recreational programs that provide memories that last a lifetime. Our camp staff will also benefit and reap all the rewards that a summer of Y-Camp has to offer!

Before you continue with the application process, we would like you to seriously consider your reasons for seeking employment with our program. YMCA Summer Day Camp Counselors are well rounded individuals that possess the skills necessary to care for others and be a team player. This means that as a YMCA staff member, you show good judgment in your job responsibilities, communicate effectively with others and those in your care, and lead by example. In addition staff must always be prepared to deal with the unexpected and any emergency situations. As a YMCA that builds strong kids, strong families and strong communities, we welcome anyone who has a true interest in being a positive influence in the lives of children!

All staff that are hired for the summer must complete the a two day pre-season training program that consists of Princeton Family YMCA policies and procedures that are specifically geared toward working at camp and caring for campers.

Please review the following information regarding available positions and other camp information. You must also complete the attached pages of our Summer Day Camp Counselor application to be considered for an interview. Please return this portion of the application to:

Roseann Conway, Associate Youth and Family Director
Princeton Family YMCA
59 Paul Robeson Place
Princeton, NJ 08540

If you have any further questions, please contact me at 609-497-9622 x222. Thanks again for your interest in the Princeton Family YMCA Day Camp!

Yours in Camping,

Roseann Conway
Associate Youth and Family Director

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2010 SUMMER DAY CAMP POSITION VACANCIES & INFORMATION

Princeton Family YMCA Summer Day Camps aim to provide youth and teens with valuable summer recreation & enrichment programs revolving around the core values of honesty, respect, caring & responsibility. Camp activities include hikes, sports, games, nature & science study, crafts, drama, music, dance, swimming, community service projects & field trips. Camps are offered to children ages 4-15 years.

CAMPS LOCATIONS – Our camps are offered at two locations in Princeton: the Princeton Family YMCA on Paul Robeson Place and Princeton Theological Seminary on Route 206, Princeton.

Discovery Camps – Princeton Family YMCA
Camp M.V.P (Sports Camp) – Princeton Theological Seminary

CAMP DATES & TIMES – Ten weeks of camp are offered, beginning June 21st and ending August 27th. Camp hours are from 7:30am-6:00pm, Monday-Friday. (**Camp is closed on Monday, July 5th to observe the July 4th holiday.**)

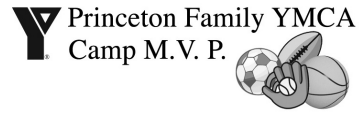
POSITIONS AVAILABLE/REQUIREMENTS– We ask that all counselors be available for at least 7 weeks of the summer camp season (see dates above). Applicants unable to guarantee at least 7 weeks may not be considered for a position with the Princeton Family YMCA Summer Day Camps. Positions include the following:

Senior Counselors – Must be at least 18 years of age with 2 years experience in youth work. Current CPR & First Aid certification required. Responsibilities include working with Camp Director in the design, development & implementation of camp program, as well as supervision of Junior Counselors. Applicants must be able to interact in a professional manner with parents and other staff. A work week of 35-40 hours per week is required.

Junior Counselors – Must be at least 16 years of age with an interest in youth work and developing leadership skills. Some youth work experience required. Current CPR & First Aid certification required. Responsibilities include working with Senior Counselors in the development & implementation of camp program and hands-on supervision of campers. A work week of 35-40 hours per week is required.

Once your application is submitted, we will review and contact you in a timely manner.

Thank you for applying at the Princeton Family YMCA Summer Day Camps!



YMCA Summer Camp Job Application

Name:		Date:
Address:		
City:	State:	Zip:
Home phone #:	Cell phone #:	
E-mail address:		
Name of University/School attending: (if applicable)		Major:
Are you: <input type="checkbox"/> 16-17 years old <input type="checkbox"/> 18-20 years old <input type="checkbox"/> 21 or older		Dates available: (from when to when)
Do you have any previous camp experience? <input type="checkbox"/> Yes <input type="checkbox"/> No -- If yes, as a <input type="checkbox"/> camper <input type="checkbox"/> staff member		
Have you ever been convicted of a crime? (Other than a traffic violation) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain: (use attachment if necessary) _____		
Please choose the position you are applying for: (please see attached sheet for description of jobs) <div style="text-align: center;"> <input type="checkbox"/> Senior Counselor <input type="checkbox"/> Junior Counselor </div> Please indicate the camp you wish to work out of: <div style="text-align: center;"> <input type="checkbox"/> Discovery Camps (JP) <input type="checkbox"/> Camp M.V.P (YMCA) </div>		

Employment History

Employer's Name & Address	Position/Major Responsibilities	Dates Employed	Supervisor's Name & Phone Number

Education (High School, College, Graduate School, etc.)

School Name	Degree or credits	Dates Attended

References

List 2 people who are NOT related to you who can judge your qualifications for this position. (If you have previous camp experience as a staff member, one reference should be from a camp director or camp administrator.)

Name	Mailing Address	Phone Number	Position

Please tell us about yourself

Please describe any awards or special recognition that you have received at work, school, or as a volunteer:
Indicate any special skills and interests such as arts and crafts, drama, sports, aquatics, nature etc.
List any hobbies or special interests you have that might prove beneficial to you as a camp counselor:
Please list any certifications you have such as CPR, Lifeguard, First Aid etc:
Please tell us why you want to work as a camp counselor and with children:
Please describe something that you've done at work, school, volunteering, or at a place of worship that you are especially proud of. Also, if you have a resume, please attach it.

Additional Information

List all professional, trade, business or civic associations and any offices held. (You may exclude organizations that indicate race, color, age, sex, religion, national origin, disability or other protected status.)

Statement of Abuse Prevention

To protect the people in our care, as well as the staff members and volunteers who serve them, we adhere to the NJ Youth Camp Safety Act guidelines and the Division of Children & Families (DCF) requirements for child abuse/neglect reporting. (Hotline: 1.877.NJ Abuse) We do everything possible to screen out potential offenders and to prevent abuse from occurring to people in our care. This protects the children from potential wrongdoers, and it minimizes the risk of false allegations against innocent staff members and volunteers. We fully cooperate with authorities in thoroughly investigating any and all allegations.

Applicant’s Acknowledgement

I certify that the answers given in this application are true and complete to the best of my knowledge. I authorize investigation into all statements I have made on this application as may be necessary for reaching an employment decision.

In the event I am employed, I understand that any false or misleading information I knowingly provided in my application or interview(s) may result in discharge and /or legal action. I understand also that if I am employed, I am required to abide by all rules and regulations of the employer.

The employment relationship with the Princeton Family YMCA is “at will”. This means that employment may be terminated at the will of either party, with or without cause, and without the requirement of prior notice.

I understand that all employees and volunteers will be subjected to a Criminal Background Check.

I certify that I have read, fully understand and accept all terms of the Applicant’s Acknowledgement.

Applicant’s Signature

Parent’s Signature (if applicant is under 18)